

LA: \_\_\_\_\_ CoOpTC: \_\_\_\_\_ SA: \_\_\_\_\_  
 Email: \_\_\_\_\_ Email: \_\_\_\_\_ Email: \_\_\_\_\_

## Document Requests

	Property Address:	Transaction Rm
	<i>✓ Checked boxes are completed items</i>	
#	Form Title or Description	What's Needed
<input type="checkbox"/>	ADM Addendums	
<input type="checkbox"/>	AAA Additional Agent Acknowledgement	
<input type="checkbox"/>	AD Agency Disclosure(s): buyer and seller	
<input type="checkbox"/>	AVID Listing Agent's (disclosure)	
<input type="checkbox"/>	AVID Selling Agent's (disclosure)	
<input type="checkbox"/>	BIA Buyers' Inspection Advisory	
<input type="checkbox"/>	BIE Buyers' Inspection Elections	
<input type="checkbox"/>	BIW Buyers' Inspection Waiver	
<input type="checkbox"/>	CR All but Appraisal Contingency Removal	
<input type="checkbox"/>	CR All Contingency Removal	
<input type="checkbox"/>	Alameda or CC Disclosures & Disclaimers Advisory	
<input type="checkbox"/>	Eastbay Purchase Agreement Addendum	
<input type="checkbox"/>	Fair Housing Act Advisory	
<input type="checkbox"/>	FLD Lead Based Paint Disclosure	
<input type="checkbox"/>	Berk Hills Supplement to FLD	
<input type="checkbox"/>	Home Inspection	
<input type="checkbox"/>	Home Fire Hardening Advisory	
<input type="checkbox"/>	MCA Market Conditions Advisory	
<input type="checkbox"/>	MLS Printout and Public Records Tax Data	
<input type="checkbox"/>	Natural Hazard Zone Disclosure	
<input type="checkbox"/>	Oakland Sidewalk Advisory	
<input type="checkbox"/>	Oakland Sidewalk Certificate	
<input type="checkbox"/>	Possible Representation of > One Buyer or Seller	
<input type="checkbox"/>	Preliminary Title Report	
<input type="checkbox"/>	Receipt for Combined Hazards	
<input type="checkbox"/>	Receipt for Documents Form	
<input type="checkbox"/>	Residential Earthquake Hazards Report	
<input type="checkbox"/>	RCSD Rep Capacity Signature Disclosure (seller)	
<input type="checkbox"/>	RPA Residential Purchase Agreement	
<input type="checkbox"/>	Cal Consumer Privacy Act Advisory	
<input type="checkbox"/>	SBSA Statewide Buyer & Seller Advisory	
<input type="checkbox"/>	Sewer Proposal or Certificate	
<input type="checkbox"/>	SPQ Seller Property Questionnaire	
<input type="checkbox"/>	Square Footage Advisory	
<input type="checkbox"/>	TDS Transfer Disclosure Statement and addendum	
<input type="checkbox"/>	Terms of Sale/Broker Demand	
<input type="checkbox"/>	Transaction Notes/ emails	
<input type="checkbox"/>	Trust Advisory (if applicable)	
<input type="checkbox"/>	VP - Verification of Property Condition	

Client 1 name: \_\_\_\_\_ Client 2 name: \_\_\_\_\_  
 Client 1 email: \_\_\_\_\_ Client 2 email: \_\_\_\_\_

LA: \_\_\_\_\_ CoOpTC: \_\_\_\_\_ SA: \_\_\_\_\_  
 Email: \_\_\_\_\_ Email: \_\_\_\_\_ Email: \_\_\_\_\_

<input type="checkbox"/>	WHSD Water Heater Smoke Detector (if no TDS used)	
<input type="checkbox"/>	WCMD Water Conserving Plumbing and Carbon Mon	
<input type="checkbox"/>	Wire Fraud Advisory	
<input type="checkbox"/>	Pest Inspection Report	
<b>From Title Company at Close of Escrow</b>		
<input type="checkbox"/>	FIRPTA Foreign Seller Form	
<input type="checkbox"/>	Escrow Instructions	
<input type="checkbox"/>	Home Warranty	
<input type="checkbox"/>	CA Withholding Exemption Certificate	
<input type="checkbox"/>	Closing Papers	

Client 1 name: \_\_\_\_\_ Client 2 name: \_\_\_\_\_  
 Client 1 email: \_\_\_\_\_ Client 2 email: \_\_\_\_\_